

ADMINISTRATIVE GUIDE FOR THE FIFTH ANNUAL GENERAL MEETING (“5TH AGM”)

Day & Date : Friday, 26 June 2026
Time : 10.00 a.m.
Venue : Ballroom III Main Wing, Tropicana Golf & Country Resort, Jalan Kelab Tropicana, 47410 Petaling Jaya, Selangor

1. SAFETY MEASURES

The Company will be taking precautionary measures for the conduct of the 5th AGM.

All attendees are encouraged to wear face mask at all times. The Company reserves the right to deny entry to anyone showing any symptoms of respiratory illness such as coughing and sneezing.

If you are unwell, you are strongly advised to appoint a proxy or the Chairman of the meeting to attend and vote on your behalf at the 5th AGM.

2. ELIGIBILITY TO ATTEND BASED ON THE RECORD OF DEPOSITORS

Only a shareholder whose name appears on the Record of Depositor as at **19 June 2026** shall be entitled to attend or appoint proxy(ies) to attend and/or vote on his/her behalf at the 5th AGM.

3. REGISTRATION ON THE DAY OF THE 5TH AGM

Registration will start at 9.00 a.m. at **Ballroom III Main Wing, Tropicana Golf & Country Resort, Jalan Kelab Tropicana, 47410 Petaling Jaya, Selangor**.

Original MyKad or passport (for non-Malaysian) is required to be presented during registration for verification. You will not be allowed to register on behalf of another person even with the original MyKad or passport of that person.

Upon registration and signing of attendance list, you will be given an identification wristband to enter the meeting room. There will be no replacement of wristband in the event that it is lost or misplaced.

Please note that you will only be allowed to enter the meeting hall if you are wearing the identification wristband.

Please vacate the registration area immediately after registration to prevent congestion.

4. POLL VOTING

The voting at the 5th AGM will be conducted on a poll pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad (“**Bursa Securities**”). The Company has appointed Tricor Investor & Issuing House Services Sdn. Bhd. as the Poll Administrator and Quantegic Services Sdn. Bhd. as the Independent Scrutineer.

The attendees at the Meeting will be briefed and guided by the Poll Administrator before the commencement of the voting process.

Shareholders or proxies or corporate representatives or attorneys can proceed to vote on the resolutions upon the announcement by the Chairman of the meeting.

Upon completion of the voting session for the 5th AGM, the Scrutineers will verify the poll results followed by the Chairman’s declaration whether the resolutions are duly passed.

5. APPOINTMENT OF PROXY

If you wish to participate in the 5th AGM yourself, please do not submit any Proxy Form for the 5th AGM. You will not be allowed to participate in the 5th AGM together with a proxy appointed by you.

Accordingly, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 5th AGM whether in hard copy or by electronic must be deposited or received by the Share Registrar in the following manner **not later than Wednesday, 24 June 2026 at 10.00 a.m.:** -

(i) In Hard copy:

By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. ("**Tricor**") at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, or alternatively to be deposited in the drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur;

(ii) By Electronic form:

All shareholders can have the option to submit proxy forms electronically via Vistra Share Registry and IPO (MY) portal ("**Portal**") and the steps to submit are summarised below: -

Procedure	Action
i. Steps for Individual Shareholders	
Register as a User with the Portal	<ol style="list-style-type: none"> 1. Visit the at https://srmy.vistra.com. 2. Click "Register" and select "Individual Holder" and complete the New User Registration Form. 3. For guidance, you may refer to the tutorial guide available on the homepage. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>If you are an existing user with The Portal or our TIH Online portal previously, you are not required to register again.</i></p>
Proceed with submission of Proxy Form	<ol style="list-style-type: none"> 1. After the release of the Notice of Meeting by the Company, login with your email address and password. 2. Select the corporate event: "SENHENG NEW RETAIL BERHAD 5TH AGM". 3. Navigate to the 3 dots at the end of the corporate event and choose "SUBMISSION OF PROXY FORM". 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Indicate the total number of shares assigned to your proxy(s) to vote on your behalf. 6. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. 7. Indicate your voting instructions - FOR or AGAINST or ABSTAIN. 8. Print the proxy form for your record.

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ii. Steps for Corporation or Institutional Shareholders	
Register as a User with the Portal	<ol style="list-style-type: none"> 1. Visit the Portal at https://srmy.vistra.com. 2. Click “Register” and select “Representative or Corporate Holder” and complete the New User Registration Form. 3. Complete the registration form with your personal details. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Tricor if you need clarifications on the user registration.</i></p>
Proceed with submission of Proxy Form	<ol style="list-style-type: none"> 1. Login to https://srmy.vistra.com with your email address and password. 2. Select the corporate event: “SENHENG NEW RETAIL BERHAD 5TH AGM”. 3. Navigate to the icon “>” at the end of the corporate event. 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Select the corporate holder’s name. 6. Proceed to download the submission file. 7. Prepare the file for the appointment of proxy(ies) by inserting the required data. 8. Proceed to upload the duly completed proxy appointment file. 9. Select “Confirm” to complete your submission. 10. Print the confirmation report of your submission for your record.

6. RESULTS OF THE VOTING

The results of the voting on the resolutions proposed at the 5th AGM will be announced at the 5th AGM and subsequently via an announcement made by the Company through Bursa Securities at www.bursamalaysia.com.

7. NO DOOR GIFTS OR FOOD VOUCHERS

There will be no door gifts or food vouchers provided to shareholders, proxies and invited guests who attend the 5th AGM.

8. REFRESHMENTS

Pre-packed food can be redeemed at the food counter, located near the registration counter.

9. NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the 5th AGM.

10. ENQUIRY

If you have any enquiry prior to the meeting, please call our Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. at +603-2783 9299 or email to is.enquiry@vistra.com during office hours i.e. from 9.00 a.m. to 5.30 p.m. (Monday to Friday, except on public holidays).